

LLANWARNE & DISTRICT GROUP PARISH COUNCIL

Councillors are summoned to attend an Extraordinary Meeting of the Parish Council on **Thursday 21st July 2022 at 7.30pm at Llanwarne Village Hall**

AGENDA

1. To receive apologies for Absence
2. **Declarations of interest:** To receive any declarations of interest or requests for dispensations.
3. To adopt minutes of the meetings held on 19th May 2022 and 23rd June 2022
4. To review Resolutions passed at the meetings held on the 19th May 2022 and 23rd June 2022
5. **Open discussion (limited to 10 mins)**
 - 5.1. To receive views from local residents
6. **Reports and updates:**
 - 6.1. To receive a brief report from Ward Councillor Toni Fagan
 - 6.2. To report any defects to James Howell, Locality Steward, Balfour Beatty
7. **Lengthsman**
 - 7.1. To receive a brief report from Terry Griffiths, Lengthsman and to identify any work that needs to be undertaken on Lengthsman and P3 Schemes.
 - 7.2. To consider the projects recommended by the Lengthsman to be funded through the 2022/23 drainage grant.
8. **Footpaths** - To receive a brief report from Parish Footpath Officer and identify any work that needs to be undertaken and update on defects.
9. **Environment** - To receive an update on any developments since the last meeting.
10. **Planning** – To consider the following planning applications to be determined by Herefordshire Council.
 - 10.1. Planning Consultation 220882 – Willow Cottage, Hoarwithy, Hereford. Proposed conversion and alterations of existing garage to form holiday let.
 - 10.2. Planning Consultation 221561 – Limefields Cottage, Wormelow, Hereford. Change of use of land from agricultural use to residential garden with siting of polytunnel. Also, change of use from agricultural use to residential for separate piece of land for siting of shepherds hut for personal/family ancillary use only. Retrospective application.
11. **Finance**
 - 11.1. To note Bank Balance and budget spend
 - 11.2. To consider payment of the following invoices:
 - 11.2.1. Clerk's Salary for June 2022 and July 2022
 - 11.2.2. PAYE – June 2022 and July 2022 - £367.20
 - 11.2.3. Clerk's travel costs - £19.80
 - 11.2.4. Stationery - £6.50
 - 11.2.5. HGN Membership Fee - £50.00
 - 11.2.6. Annual Website Support – Invoice Number INV-2979 - £100.00).
 - 11.3. Financial Monitoring and Bank Reconciliation 2022/23 .
 - 11.4. To consider a contribution towards the clerk's storage costs.
12. **Change of Name** – To note the HALC information session on the 1st November 2022 where the process for changing the name of a Parish Council will be discussed..
13. **Working Groups** – To consider the establishment of working groups to deliver key Parish Council business.
14. **Social Media** - To consider how to optimise the use of social media to communicate Parish Council information.
15. To consider items for next meeting.
16. To note date of next meeting will be 15th September 2022 at 7.30pm

The Chairman to move a resolution to exclude members of the public from the following confidential items.

17. To note the outcome of the Clerk's recent appraisal and to review his salary.
18. To consider applications to join the Parish Council

Signed: Date of notice displayed:

Mark Hearne, Parish Clerk

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Dates for mtgs: 17th Nov