

# *Llanwarne & District Group Parish Council*

Minutes of an Extraordinary Meeting of Parish Council held in Llanwarne Village Hall on

Thursday 23<sup>rd</sup> June 2022

Present: Councillors: Jason Pacey (Chairman), Rosey Price, Rowena Williams, Paula Snow, James Roberts and Pat Roberts.

Mark Hearne (Parish Clerk) was also present.

1. **To receive apologies for absence** –Councillors Rick Guest and Harry Holt.
2. **To receive declarations of interest & written requests for dispensation** – None.
3. **Open Session** - To receive views from residents on parish matters. No members of the public were present.
4. **Planning** - To consider planning consultations to be determined by Herefordshire Council.
  - 4.1. Planning Consultation 221711 – Land at Windmill Hill, Adj Cherry Tree Cottage, Pencoyd. Outline application for erection of agricultural workers dwelling with all matters reserved save access. Councillors discussed the potential impact on the accessibility of an adjacent PROW but were re-assured by comments published on the LPA planning portal by the Herefordshire Council’s PROW Officer which offered no objections. In conclusion, Councillors agreed to support the application and it was RESOLVED that the Clerk responds to the LPA accordingly.
5. Planning Consultation 221848 – 6 Woodfield, Harewood End. Proposed construction of a new single storey extension with ramping and handrails. There was concern over the possible impact on the neighbouring property but, on balance, this was considered negligible, and Councillors were content to support the application. It was RESOLVED that the Clerk responds to the LPA accordingly
6. **Finance**
  - 6.1. Councillors approved the following payments:
    - 6.1.1. Lengthsman (Invoices TGC1895 & TGC1920 – £693.00 (ex VAT).
    - 6.1.2. Autela Payroll Services (Invoice Number 9108) - £55.27 (ex VAT)
    - 6.1.3. Llanwarne Village Hall (Hydrangeas) - £200.00
  - 6.2. **Internal Audit Report 2021/22** – Councillors noted that observations detailed in the report and the Clerk highlighted the actions required to address the financial processes requiring attention.
  - 6.3. **Section 1 – Annual Governance Statement 2021/22** - Councillors approved the Annual Governance Statement 2021/22 and the Chairman duly signed the form
  - 6.4. **Section 2 – Accounting Statements 2021/22** – Councillors approved the Accounting Statement 2021/22 and the Chairman duly signed the form

**7. Items for the Next Meeting**

- 7.1. Change of Name of the Parish Council
- 7.2. Forward Plan for the Parish Council and establish specific working groups.
- 7.3. Use of social media
- 7.4. Employment matters

- 8. Date of the Next Meeting** – The next meeting will take place on Thursday 21<sup>st</sup> July 2022 in Llanwarne village hall beginning at 19.30hrs

Meeting closed at 19.46.

Signed

Date